

**RECORD OF EXECUTIVE DECISION – Part B**

<b>Date</b>	<b>Decision Maker</b>	<b>Decision</b>	<b>Reason(s) for Decision</b>	<b>Alternative Options Considered</b>	<b>Conflicts of Interest Declared</b> <small>(and Dispensations granted by the Monitoring Officer)</small>	<b>Consultation with relevant Ward Member(s)</b>  <b>Yes/No</b>	<b>Subject to Call-in?</b>  <b>Yes/No</b>
14 October 2021	Portfolio Holder for Corporate Finance and Governance	To agree the completion of the lease in respect of Holland Library, Frinton Road, Holland on Sea, CO15 5UR, in accordance with the heads of terms set out in the report and authorises the Corporate Director for Operations and Delivery to agree any other such terms as he considers appropriate, if required.	In order to renew the lease so the library can continue to operate.	To refuse the granting of the new lease and leave the property vacant or find a new tenant.	None	Yes	Yes

**URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-**

<b>GENERAL EXCEPTION APPLIES?</b> <small>(Rule 14 Access to Information Procedure Rules)</small>	NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	N/A
<b>SPECIAL URGENCY APPLIES?</b> <small>(Rule 15 Access to Information Procedure Rules)</small>	NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	N/A
<b>EXEMPTION FROM CALL-IN APPLIES?</b> <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	N/A
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	NO	If yes, why is it not practical to convene a quorate meeting of full Council?	N/A
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	N/A

**AGREEMENT TO DECISION:-**

Signed:-  ..... Decision Maker	Date:-  .....	Delegated Power Reference (in Part 3of the Constitution):-  .....3.37 item 4.3.....
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**Original signed copy to be retained by Service.**

**Electronic copy to be sent to Ian Ford (Committee Services) for publication.**